WITHDRAWAL FORM

Reed College Student Services • Eliot 218 • 3203 SE Woodstock Blvd., Portland, OR 97202 • 503.777.7521

To withdraw from the college, please schedule a brief meeting with the Dean or one of the Associate Deans of Student Services (via Student Services 503.777.7521, student-services@reed.edu) and bring this form with you, with all but the signatures complete. You and the Dean or Associate Dean will sign the form prior to your gathering the other signatures. Withdrawals are for students who plan to depart from the college permanently. Students who have withdrawn and desire to be readmitted must apply for readmission through the Registrar’s office. The final deadline to withdraw from the college can be found in the academic calendar. Tuition, room and board refunds will be calculated on the college’s refund schedule, found in the catalog and guidebook; links to both are on Reed’s website, http://web.reed.edu. When all signatures are obtained, please return this form to Jen Negen in Eliot 218.

Name ____________________________________________ Reed ID __________ Date ________________

Class: ☐ Freshman ☐ Sophomore ☐ Junior ☐ Senior ☐ MALS

Are you a transfer? ☐ Yes ☐ No

Current Address (dorm and room number if on campus): ________________________________

Permanent Address ____________________________________________ Phone __________

PLEASE INDICATE YOUR REASONS FOR WITHDRAWING. MARK ALL APPROPRIATE BOXES.

Personal:
☐ Family situation ☐ To work ☐ Physical Health ☐ Other (please specify): ________________________________

☐ Financial reasons ☐ Need a break ☐ Emotional Health ________________________________

☐ Reed social environment (please specify): ________________________________

Academic:
☐ Indecision about major ☐ Poor academic preparation ☐ Not ready to begin Thesis ☐ Poor academic performance ☐ Not ready to take Junior Qualifying Exam

☐ Pursuing academic work elsewhere (please specify program and institution): ________________________________

☐ Desire for classes/programs not offered at Reed (please specify program and institution): ________________________________

Additional comments on your reasons for withdrawing from the college: ________________________________

______________________________________________________________

REQUIRED SIGNATURES

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<thead>
<tr>
<th>Student</th>
<th>Date</th>
<th>Student Services, Eliot 218</th>
<th>Date</th>
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<tbody>
<tr>
<td>Financial Aid, Eliot 202</td>
<td>Date</td>
<td>Business Office, Eliot 307-308</td>
<td>Date</td>
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<tr>
<td>Faculty Adviser</td>
<td>Date</td>
<td>Residence Life, if applicable, 28 West</td>
<td>Date</td>
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<tr>
<td>International Student Services, if applicable, 28 West</td>
<td>Date</td>
<td>Effective Date</td>
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