

Calendar

Use the blank calendars in this section to keep track of what your organization is working on. Make sure to photo-copy more for future months. These can be valuable for your successors to look back and see what is normally done.

You can use these calendars to record some of the following information:

- Meeting times
- Event dates
- Event Planning (Backwards Planning- see event planning section)

Monthly Calendar

Month:

Year:

Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.

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Year:

Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.

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