

# **New P.E. Course Proposal Form**

New course proposals need to be submitted within the first four weeks of the previous quarter to be considered for approval.

The proposal will be forwarded to the Director of Athletics, Fitness and Outdoor Programs for approval.

**Proposed Instructor:** \_\_\_\_\_

## **Qualifications of Instructor:**

- Educational Experience
  
- Experience teaching proposed course
  
- References regarding experience of instructor

**Course title:** \_\_\_\_\_

**Course description:**

**Course Outline** (*syllabus*):

**Purpose of the course:**

**Course will be offered:** *(Circle all that apply)*

Quarter 1      -      Quarter 2      -      Quarter 3      -      Quarter 4

**Course meets:**

**What proposed day/s?** \_\_\_\_\_

**What proposed time?** \_\_\_\_\_

**Course Objective:** *(What will the student be able to do or know at the end of the course?)*

**What facilities, equipment, costs, etc. will the class entail?**

**Is the proposal for a fee-based instructor or volunteer basis?**