

Student Academic Information Release

Name _____ Reed ID _____

Please read the description of the release of grades online before completing this form. Information is available in the *Guidebook to Reed* (www.reed.edu/academic/gbook/comm_pol/disclosure.html) and at www.reed.edu/registrar/info_request.html#parent_grade.

Parent or guardian information—If more than one parent will have access to this information, please verify or add the information for both. If parents live at different addresses, please specify both addresses.

Parent/Guardian 1

FIRST

MIDDLE

LAST

Name _____

Address _____

City _____ State/Province _____ Zip _____ Country _____

 Relationship to student: mother father stepmother stepfather guardian

Parent/Guardian 2

FIRST

MIDDLE

LAST

Name _____

Address _____

City _____ State/Province _____ Zip _____ Country _____

 Relationship to student: mother father stepmother stepfather guardian

Release of grades

We have read and discussed the description of the release of grades. We have agreed to the following (please check one):

- Only the student will have access to grades.
- Parents or legal guardians (listed above) may receive copies of semester grades by sending a signed request to the registrar each time they wish to receive a copy.

Release of academic action status

We understand that academic difficulties may result in a student being placed on probation, denied registration, or dismissed from college. We have agreed to the following (please check one):

- Only the student will be notified of academic actions.
- Academic action information (including grades) will be mailed to parents or legal guardians (listed above) after an end-of-semester grading period in which the student has academic difficulties that result in probation, denial of registration, or dismissal.

We understand that in order to change either of these choices, a new form—which is available in the registrar's office—must be completed. The new form must be signed by the student and submitted to the registrar's office.

Student signature _____ Date _____

Parent or guardian signature _____ Date _____

Parent or guardian signature _____ Date _____