



REED COLLEGE

OFFICE OF THE REGISTRAR

3203 SE Woodstock Boulevard, Portland, Oregon 97202-8199
phone: 503/777-7774 fax: 503/777-7795

COURSE AUDIT REGISTRATION FORM for REED COLLEGE COMMUNITY MEMBERS

This form is for non-degree-seeking members of the Reed College community seeking to audit a course. The Reed College community includes Reed faculty and staff and their spouses or domestic partners, Reed College alumni, and community members seeking enrichment from liberal arts coursework.

Community members may not attend Reed College courses for which they are not registered. Complete and submit this form in order to register for a course as an auditing student. Return this completed form to the Registrar's office in Eliot 311 or via email to registrar@reed.edu. Contact registrar@reed.edu or (503-777-7793) with questions. Refer to the [Academic Calendar](#) for deadlines.

Student Information *(all information required - please print or type):*

Name *(last, first, middle)*: _____ Phone Number: _____

Registration *(all information required and available via the [Schedule of Classes](#)- please print or type)*

Semester & Year <i>(e.g. Fall 2023)</i>	Course Code <i>(e.g. ANTH 211 F01)</i>	CRN <i>(e.g. 10091)</i>	Course Title <i>(e.g. Intro to Anthropology)</i>	Instructor's name <i>(e.g. Burt Reynolds)</i>

Required Approvals:

"I have read, understand, and agree to the information & guidelines detailed below"

Student Approval: _____ Date: _____
(Signature)

"I approve this student joining the above course as an auditor"

Instructor Approval: _____ Date: _____
(Signature)

Course Auditing Information & Guidelines:

- A \$500 audit fee will be assessed upon registration. Additional course fees may apply. Please pay all fees at Reed's [Business Office](#). The \$500 audit fee is waived for full time Reed College faculty and staff and their spouses or domestic partners.
- The ability to audit a course is available only at the instructor's discretion (with their written approval) and on a space available basis and may be revoked at any time.
- Certain courses at Reed are not eligible to audit. These include—but are not limited to—physical education (PE) courses, independent study, HUM 110, and thesis. Auditing MALS courses is restricted to MALS alumni.
- Audited courses carry no academic credit and are not recorded on a Reed College transcript. As such, they are not transferable to another institution.
- Expectations for participation vary by course. Consult with the relevant instructor regarding course requirements and expectations for participation.
- Approval of an application to audit and subsequent registration as an auditing student does not constitute admission to Reed College. Course auditors do not have access to student, campus, or community services. Examples include—but are not limited to—clubs, organizations, residence halls, events, medical resources, the dining hall, student spaces, affinity groups, financial services, student budgets, recreational facilities, athletic teams, or any other campus or student service.
- Course auditors are subject to all of Reed College's policies, including the [Honor Principle](#), and Reed College may dismiss a course auditor from attending a Reed class at any time.