

THESIS DUE DATES FOR THE DIVISION OF LITERATURE AND LANGUAGES
Departments and Programs of Chinese, GLAM, Comparative Literature, Creative Writing,
English, French, German, Russian, and Spanish

Thesis Due Dates on Moodle:

Literature/Languages Theses - **Fall 2023/Spring 2024**

Division Administrative Coordinator: Joan Meyer: jmeyer@reed.edu, 503-777-7794

DIVISION DUE DATES FOR FALL-SPRING THESES 2023-2024

FALL SEMESTER 2023

BY **SEPT 13** (Wed.), no later than 12 noon – The Information for Thesis form, which will be sent to students, must be turned in to Division Administrative Coordinator Joan Meyer [via Moodle](#), by all thesis students (including English majors), indicating a thesis adviser and topic have been chosen.

BY **SEPT 27** (Wed.), no later than 12 noon – **One (1) copy** of a one or two-page statement of the thesis topic must be turned in by all thesis students (including English majors) to Division Administrative Coordinator Joan Meyer [via Moodle](#). Subject to the thesis adviser approval, this final proposal of thesis topic can be a copy or revision of an approved English or Creative Thesis Proposal.

BY **Nov 17** (Fri.), no later than 12 noon – **Submit one chapter or substantial section** (approximately twenty pages) together with a brief prospectus of the remainder of the thesis must be turned in to Division Administrative Coordinator Joan Meyer [via Moodle](#).

NOV 27-NOV 30 (M-Th), **Thesis Mini Orals** with student, adviser and 1st reader will be scheduled by the Division to be held during the week at 4:30-5:15pm and 5:20-6:05pm.

SPRING SEMESTER 2024

MAR 18 (Mon.), no later than 12 noon - **DRAFT DEADLINE:** *This draft, and this draft only, may be submitted by email to your adviser, after obtaining your adviser's permission. Make sure that your adviser confirms receipt of the draft with the Division Administrative Coordinator.* All students in the Division of Literature and Languages, with the exception of students writing creative theses, are required to submit one copy of a draft of the complete thesis to Division Administrative Coordinator Joan Meyer [via Moodle](#). This draft should represent a complete, preliminary version of the thesis and should include a clearly articulated introduction and conclusion. Students should keep in mind that the Division recommends a length of 18,000-22,000 words (not including notes and bibliography). Your thesis adviser will read the draft and provide you with suggested revisions within one week. **Any student who does not meet the draft deadline will not be guaranteed comments by their adviser. In addition, because the Division considers this an essential portion of the thesis course, any student who does not meet the draft deadline should not expect to graduate at the regular time.** If, in spite of this, the thesis is accepted for graduation, the final grade for the thesis course may be lowered.

APR 26 (Fri.), no later than 3:00 pm – **Senior Theses Due.** Deadline for thesis and advisor approval submitted to Registrar via [online portal](#) (vireo.reed.edu).

APR 29-MAY 3 (M-F) – **Thesis Orals Boards** (scheduled by the Division) will be held during the week at 9:00-10:30a, 10:40-12:10p, or 2:50-4:20p.

MAY 10 (Fri), no later than 12 noon – **Final Thesis Due.** Deadline for final thesis submitted to [online portal](#) (vireo.reed.edu) and approved by the library.