



REED COLLEGE

INTERNATIONAL PROGRAMS OFFICE

3203 SE Woodstock Boulevard, Portland, Oregon 97202-8199
phone: +1 503-517-4701 // email: adelrio@reed.edu



STUDY ABROAD APPLICATION INSTRUCTIONS

Steps:

- Make an 8-semester plan and meet with your academic adviser**
Think about whether you want to take classes abroad towards your major and/or your group requirements. Review your proposed [8-semester plan\(s\)](#) and discuss scheduling opportunities for study abroad. You do not need to decide where to go yet! But you may also want to discuss, with your adviser, programs relevant to your major/language study.
- Investigate programs and meet with Alberto del Río Malo, Director of International Programs**
Based on your academic and personal goals, you can begin to investigate options by perusing the [Reed-approved programs' database](#) for inspiration. Once you have some idea of what sort of program(s) you are interested in, **fill out the [International Programs Office Application Form](#)** and meet with Alberto (Eliot 422; adelrio@reed.edu). He can help you hone your choices and navigate all of the logistics of studying abroad.
- Complete all required applications**
Be sure to [complete and return all of these forms](#) to their appropriate destinations, and ensure that Alberto has a copy of each original on file to secure your spot in an off-campus program.

Materials:

- Transcripts:** Students must ask the Registrar's Office to send their official electronic transcript to Alberto. The form is available in Eliot Hall 311 or as a [fillable PDF](#).
- Disciplinary Record:** To complete the adviser form for your study abroad application(s), Alberto needs to be able to answer whether you have a disciplinary record. Contact the Assistant Dean for Student Rights and Responsibilities and give your approval to review your records and let Alberto know if you have a disciplinary record by [filling out this form](#).
- Passport:** [Apply](#) several months in advance for a new passport. If you already have one, it should be valid for at least six months after you return home and have two or more blank pages, depending on your destination.
- Visas:** You may need to get a visa before you travel to a [foreign destination](#). Contact the [embassy or consulate](#) of the countries you will be visiting for more information.