

Quick Start on MSDSonline APP by EHS

Logging in

1. The MSDS app is available to download in the app store. Search by name “**Chem Mgmt**”. Both iPhone and iPad versions are available.



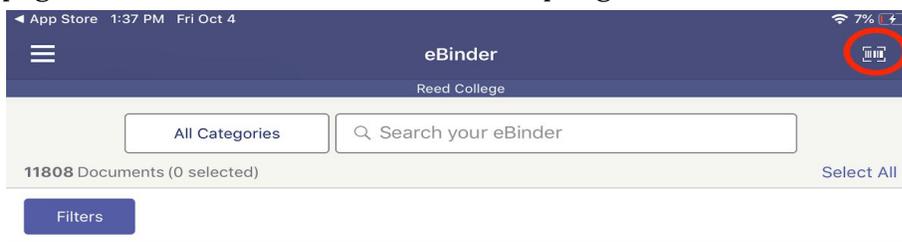
2. Open the MSDS app. Log in with your or your lab’s account.

Finding Chemicals

Safety Data Sheet

Search by Barcode

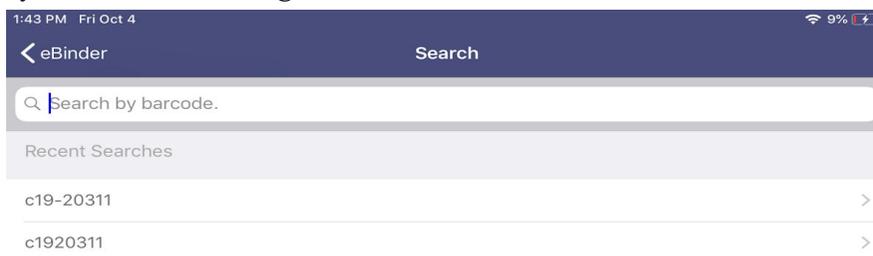
1. Searching by barcode needs to open up a specific menu. First, on the main page, click on the barcode icon on the up-right corner.



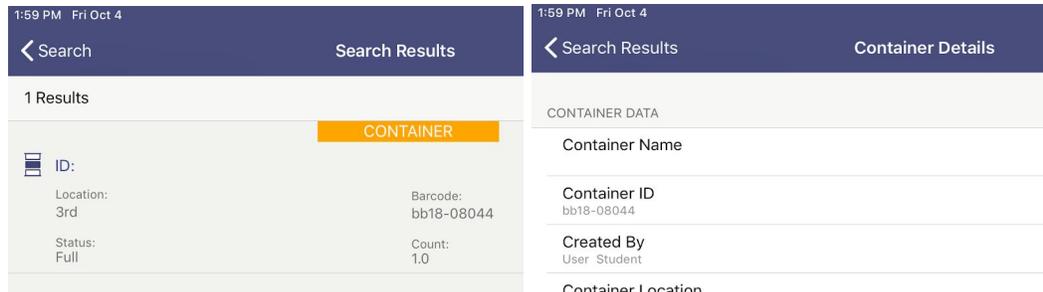
This will pull out the camera scanner, this does not work, please continue. Click on the search icon the up-right corner.



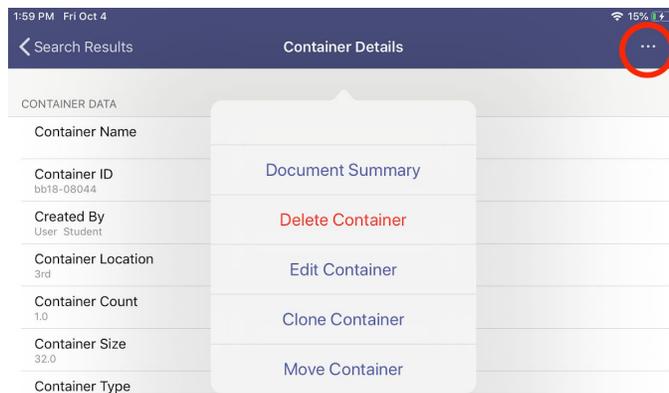
This will bring you to the right search bar. It should be labelled with “Search by barcode” as the figure below shown.



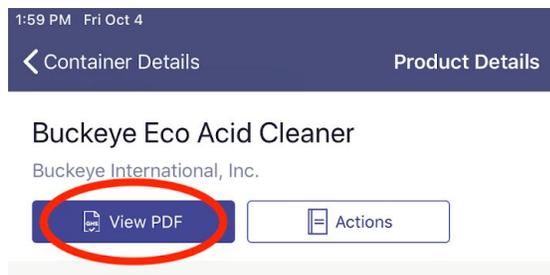
2. Search by Reed-assigned barcode. Enter without dash sign first. If it returns no result, try by adding the dash sign back.
3. The container will show up in the search page (left). Click on it to pull out more information (right).



4. In the Container Details page, click on the “three dots” at the upper-right corner to open up a menu. Then select “Document Summary”.



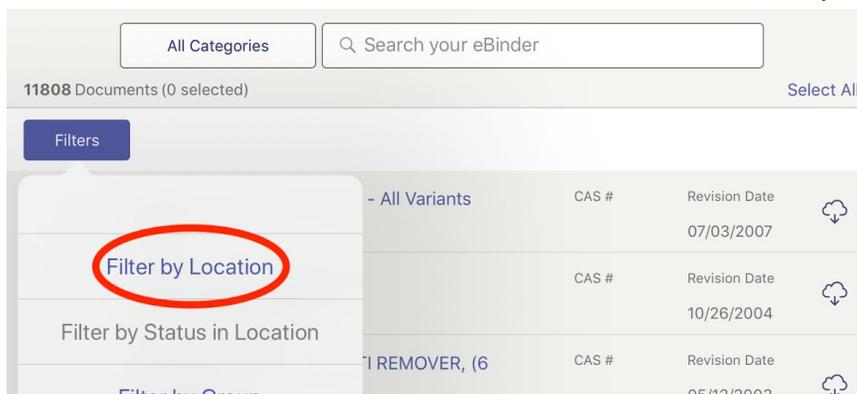
5. An information summary for this chemical will show up. Click on the “**View PDF**” button on the left bar to view the SDS file.



You can also search for SDS by chemical name/CAS#/product cat#, but these ways usually return multiples search results (When searching return no desired result, try removing or adding dash sign) Once a list of results shows up, you need to manually select the one that best fits. You can filter by manufacturer/ingredient/location levels...

Chemicals in one location

If you wanna look at all chemicals in one location, you can click on the scroll menu of the location under the search bar, and select the location you want.



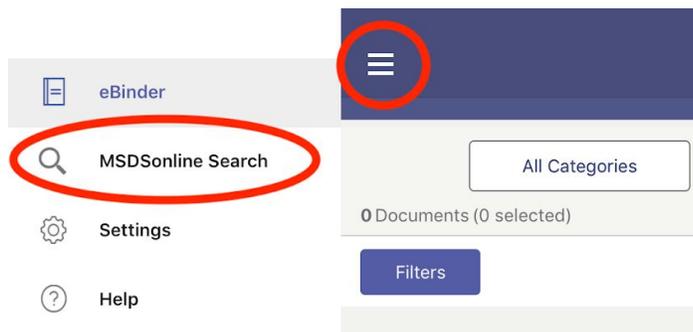
Adding Chemicals

Adding a new container

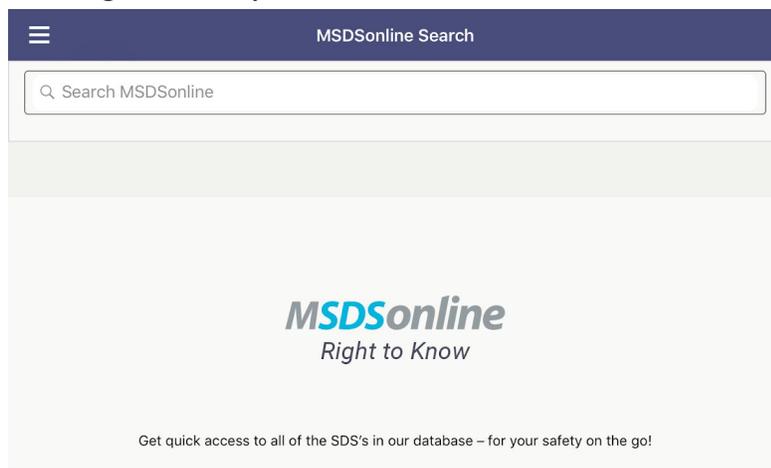
Adding a new container of chemicals on the app is tricky and the function is limited. I suggest using the web page for adding containers and consult the guide for the MSDS webpage. In short, to add container, the chemical page must be opened by searching through the search bar on the main page. Then, click on “Action”, and then “Containers”. This brings you to a page listed all containers for this chemical. **The app only allows you to add more container to a location that already has this chemical.** Click into the location you wish to add. On the bottom-right corner, click “Creat Container”. A new container form will show up, fill up accordingly and save.

Adding a new SDS

1. If you cannot find the right SDS for your chemical, try the MSDSonline database. Click on the side menu icon on upper-left corner, then select “MSDSonline Search”.



2. You can search by product name, manufacturer... Searching by Product Code is recommended for chemicals from big manufacturers (Sigma-Aldrich, TCI, EMD, ThermoFisher...) or newly brought chemicals because these chemicals tend to have updated SDS in the database and you can find the exact one you want by searching Product code. **The app does not have a detailed filtration tool for the MSDSonline search.** If you have a hard time finding the right SDS in a huge amount of searched results, try the MSDS web page, which have high flexibility on filtration.



3. When you find the one you want, check the box and assign it to the location that the chemical will be stored. Follow the steps described before to add a new container...

<input type="checkbox"/>	SDS	Product Name	CAS #	Revision Date	<input type="checkbox"/>	Location
<input checked="" type="checkbox"/>		(1R)-(+)- α -Pinene		11/04/2015	<input checked="" type="checkbox"/>	215 (Stockroom)
		ALDRICH CHEMICAL COMPANY			<input type="checkbox"/>	220 (Solvent room)
<input type="checkbox"/>		(Alpha)-Terpinene	99-86-5	07/09/2014	<input type="checkbox"/>	305
		ALDRICH CHEMICAL COMPANY			<input type="checkbox"/>	308
<input type="checkbox"/>		(Alpha)-Terpinene	99-86-5	07/01/2014	<input type="checkbox"/>	310
		ALDRICH CHEMICAL COMPANY			<input type="checkbox"/>	312
<input type="checkbox"/>		(Alpha)-Terpinene	99-86-5	07/01/2014	<input type="checkbox"/>	313
		ALDRICH CHEMICAL COMPANY			<input type="checkbox"/>	315
<input type="checkbox"/>		(Alpha)-Terpinene	99-86-5	04/03/2014	<input type="checkbox"/>	317
		Sigma Chemical Company			<input type="checkbox"/>	404
<input type="checkbox"/>		(Alpha)-Terpinene	99-86-5	11/13/2012	<input type="checkbox"/>	409
		Fluka Chemical Company			<input type="checkbox"/>	411

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If you meet any problems or have any questions, please email April (karra@reed.edu).