

Occupational Health and Safety Committee
Meeting Minutes
May 27, 2026

Member Name	Department	Attended
April Sams	EHS	x
Randy Hicks	Chemistry	x
Zac Perry	Facilities Maintenance and Grounds	
Ry Malloy	Audio-Visual	x
Jay Ewing	Physics	
Louise Krampien	Art	
Yuri Garcia	Student Senate	
Colton Lynn	Psychology	x
Aaron Haddeland	EHS	x
Hyong Rhew	Faculty	
Jeff Brown	Biology	x
Vee Bartko	Project Manager Reactor	
Megan Regier	Project Manager Reactor	
Tom Wassum	Asst Director of Facilities	
Trevor Koch	Art	
Todd McCormack	AFOP	x
Danielle Maris Lacob	Treasurer	x
Liam Kaas-Lentz	Theatre	x
Kristina Townsend	Residence Life	x

Member Name	Department	Attended
Jerry Newhouse	Director of Reactor	
Bethany Beer	Community Safety	x
Melissa Molek	Library	
Diana Shukri	Human Resources	x
Shane Williams	Information Technology	x
Bobby O'Brien	Faculty	
Darrell Schroeter	Faculty	

- [Committee webpage](#)
- [Committee Shared Google folder](#)
- <https://reed-edu.zoom.us/j/91424504067?jst=2>

Call to order at 11:00 AM

Follow up from last meeting

- Heat and Wildfire Smoke Training - now going to happen in October within the training campaign from HR & IT
 - If you or your team would prefer an in person training please let Aaron know
- Lasers in PAB - Cutter is Class I system, 3-in-1 is also Class I
 - Liam installed the shield to make sure the system bypass is not allowed, keeping it at a class I laser system.

Accidents/Injuries/Near Misses/Incidents

- Smoke in Foster Dorm due to power surge
 - No injuries related to smoke or fire
 - Car hit powerline and caused electrical surge
 - Power surge happened all over campus
 - Jeff-do we know if chemistry or biology has surge protection built into the system?
 - Shane-some of our equipment is run on UPS which provides surge protection. Shane recommends high value systems be on UPS with a side note that the batteries do need to be replaced.
- Community Safety Officer rolled ankle

Inspections

- [Building Inspections](#)
- [Sign-Up for June](#)
 - We will use June meeting to complete!
- OSHA required, very important

Other Discussions

- End of year report

The Annual report should follow this outline:

- I. Committee title
- II. Committee members
- III. List of key actions taken this academic year
 - A. Building Inspections
 - B. Recommendations on safety improvements
 - C. Accident investigations and corrective action recommendations
 - D. Discuss hazard control selection and implementation in through a systems framework
- IV. Brief description of agenda items that did not result in action
 - A. All follow-up actions are discussed a next meeting
- V. Suggested key agenda items for the next year with rationale
 - A. Emergency Notification Systems
 1. Phone coverage
 2. Cameras
 3. Blue light phones
 4. Speakers
 5. Glitches in system (timing of notifications sent out)
 - B. Smoking policy
- VI. Any advice related to strategy, timing, potential roadblocks
 - A. Maybe time future meetings to occur right after active shooter or shelter in place drills so we can debrief
 - B. Consistent by regularly variable meetings
- VII. Additional committee members?
 - A. (Last year we said HCC)
- VIII. Any additional comments

Meeting adjourned at 11:27 AM