

Occupational Health and Safety Committee
Meeting Minutes
Jan 30, 2026

Member Name	Department	Attended
April Sams	EHS	x
Randy Hicks	Chemistry	x
Zac Perry	Facilities Maintenance and Grounds	
Ry Malloy	Audio-Visual	x
Jay Ewing	Physics	x
Louise Krampien	Art	x
Yuri Garcia	Student Senate	
Colton Lynn	Psychology	
Aaron Haddeland	EHS	x
Hyong Rhew	Faculty	
Jeff Brown	Biology	x
Vee Bartko	Project Manager Reactor	x
Megan Regier	Project Manager Reactor	x
Tom Wassum	Asst Director of Facilities	x
Trevor Koch	Art	x
Todd McCormack	AFOP	x
Danielle Maris Jacob	Treasurer	
Liam Kaas-Lentz	Theatre	
Kristina Townsend	Residence Life	

Member Name	Department	Attended
Jerry Newhouse	Director of Reactor	x
Bethany Beer	Community Safety	x
Melissa Molek	Library	x
Diana Shukri	Human Resources	
Shane Williams	Information Technology	x
Bobby O'Brien	Faculty	
Darrell Schroeter	Faculty	

- [Committee webpage](#)
- [Committee Shared Google folder](#)
- <https://reed-edu.zoom.us/j/97887919273>

Call to order at 10:00 AM

Follow up from last meeting

- Crosswalk between ETC and Russian House has poor visibility—Discuss further with Zac Perry
 - Hedges on the language side house right up on the curb line. Ideally cutting these back. Plenty of near misses at this location. West side hedges of the pathway are covering up a transformer.
 - Increase lighting?
 - Trim vegetation?
 - Put in a stop sign?
- East lot heading towards ETC & the library there is a boxwood.
 - Under cedar tree, one of locations of proposed mirrors
- Please send email to Tom and Zac regarding both of these locations.
- No through traffic signage? Speed bumps?

Accidents/Injuries/Near Misses/Incidents

List of Employee Accidents/Injuries for 2025

Department	Date of incident	Time	Description	Possible Cause/Item to address

Public Affairs	1/30/25	5:30 PM	Tripped while walking in Quad, caught toe on raised portion of sidewalk	Raised sidewalk seam, grind down
Building Services	3/15/25	11:50 PM	Emptying the garbage, pulled a full bag out of the trash can. Was lifting it to throw it in the dumpster and felt right shoulder pop	Too heavy of bag
Greek, Latin & Ancient Med Studies	3/19/25	4:00 PM	While walking with colleagues, tripped and fell on hands and knees.	Loss of balance due to personal reasons
Community Safety	4/7/25	5:30 AM	Walked down concrete walkway and slipped and fell on bottom and hand	Moss/algae on sidewalk, pressure wash
Psychology	5/1/25	10:25 AM	Tripped on the way to class to Trillium. Accident happened in the canyon. Did not fall but broke foot.	Pathway selection
Building Services	5/30/25	6:00 PM	Finger caught in closing window	Broken window mechanism, repair
Building Services	6/20/25	9:30 AM	Right bicep injury from unloading table rounds	Poor task design, install ramp to van
Student Employment	6/30/25	1:30 PM	Yellow Jacket sting	Difficult to mitigate, make sure have epi pen if needed and working near others
Student Employment	7/3/25	11:00 AM	Stung by wasps	see above
Research Reactor	7/30/25	11:50	Plugged something into the outlet and stood up into the corner of the cabinet. Broke skin/bled.	Unprotected cabinet corner/bad outlet location, add surge protector to make more accessible
Building Services	9/8/25	12:00 PM	Slipped on wet floor while cleaning accessible bathroom on first floor. Caught herself, but tweaked low back.	Need better shoe traction, provide grippy booties/covers
Building Services	9/5/25	4:00 PM	Tripped on rock while carrying chairs, fell and cut chin on impact. Required stitches	Van loading location not ideal, select better location

Building Services	9/15/25		Strained arm while lifting heavy box	Too heavy, unload items or team lift
Building Services	9/19/25	11:00 AM	Cut knuckle on sharp metal	Replace can to be less sharp or provide work gloves
Center For Life Beyond Reed	10/9/25	8:00 AM	Ankle rolled, fell and sprained knee, superficial cuts and bruises	Loss of balance due to personal reasons, provide hybrid option for meetings?
Psychology	10/28/25	3:50 PM	Burn right index finger	Add heat-proof collar to soldering iron or gloves
Building Services	11/11/25	17:00	While walking down the stairs, slipped on some pinecones hidden by leaves. Bruising on knees, hand feels numb	Rake leaves and remove debris, move up lighting schedule for exterior lights
Residence Life	10/29/25	1:30 PM	3rd floor residence hall. Helping students move items. Pulled shoulder (left shoulder) just sore, tight, and a little painful	Too heavy, use stair-climbing handtruck
Building Maintenance	12/17/25	2:45 PM	PTrap under sink in Trillium cutting metal pipe - fingers in wrong spot, cut left middle finger towards tip	Work gloves could have helped, find dual-trigger model for portable band saw to ensure both hands out of way

Slip/Trip/Fall: 8/19

Lifting: 4/19

Other: 6/19

The majority of these are outside. We have done various corrective measures such as power washing, grinding side walks, and increased lighting to reduce recurrence. We should also do outside walk around during building inspections of each building we sign up for.

Look into custodian trash practices.

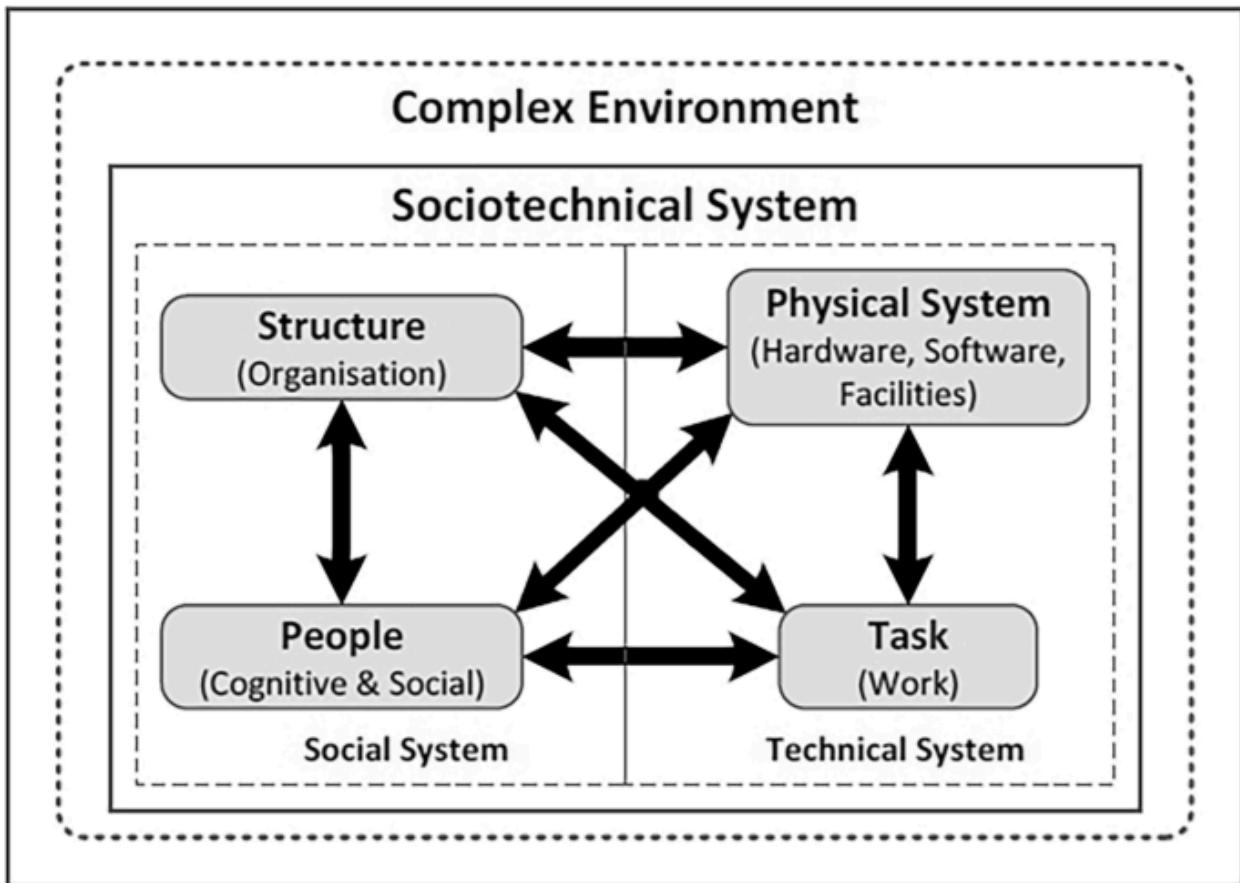
Ski Cabin incident

Inspections

- [Building Inspections](#)
- [Sign-Up for March](#)
- OSHA required, very important
- Most issues we have ever identified!
 - Really great attention to detail
 - Lots of ceiling tiles in rough shape
 - Slip/trip/fall hazards → carpet fraying/missing, moss/algae, a few crack in sidewalks

Other Discussions

- OSHA inspection - complaint concerning fire protection, fire extinguisher/AED training, evacuations at HCC
 - Asked for training slides, fire marshall inspections, and safety committee building inspections and minutes
 - We NEED to do inspections
 - EHS to meet with staff to do some fire extinguisher training
 - Fire drills in non-residential buildings
 - Not code required, but would be a good practice
- Inspections in Residence Halls
 - Residence Life staff, Community Safety, Facilities Services inspect these buildings regularly.
 - May add once-a-year inspection by safety committee as well
- Nearest AED noted on evac maps?
 - EHS is actually working on adding that info on evac maps right now
- Sociotechnical Systems



- Smith, M.J. and Sainfort, P.C. (1989). A Balance Theory of Job Design for Stress Reduction. *International Journal of Industrial Ergonomics*, 4, pp. 67-79

Meeting adjourned at 00:00 PM