## **OHSC Safety Inspection Form**

Inspector	Date
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Building/Area	

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Area/Code	Safety Category	Comments/Specific Location	
<u>-</u>	Exiting (Inside and Outsi	_	
EXT – 1	Aisles, Stairwells, and exits unobstructed (height & width)	,	
EXT – 2	Emergency and exit lights function		
EXT - 3	Evacuation maps posted		
EXT – 4	Floor in good condition		
EXT - 5	No slip, trip, fall hazards		
EXT - 6	Heavy objects secured to wall in exit areas		
EXT – 7	Evac-u-track tamper seals intact		
EXT - 8	Outside evacuation routes maintained		
EXT – 9	Walkways level, free of moss, other hazards		
EXT - 10	Secure Railings on all decks, interior/exterior walkways		
EXT – 11	Trees and Shrubs trimmed for safe passage/security		
EXT – 12	Other exit problems, issues N.O.S*		
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TEO 4	Tools and Equipment (A	п Areas)	
TEQ-1	Guards on mechanical equipment		
TEQ - 2	Proper PPE worn (gloves, goggles, ear plugs, etc.)		
TEQ - 3	Ladders in good condition, properly stored		
TEQ - 4	Tools and equipment orderly, in good condition		
TEQ - 5	Other tool and equipment problems, N. O. S*		
Shop and Science			
TEQ - 6	Eyewash tested weekly, unobstructed		
TEQ - 7	Safety showers tested monthly, unobstructed		
TEQ - 8	Compressed gas cylinders secured properly All visible pipes labeled		
TEQ - 9	• • •		
Science Buildings			
<b>TEQ – 10</b> A	all refrigerators and freezers labeled Food or Non-food use		
	Fire (All Areas)		
FR – 1	Fire exits clearly marked		
FR – 2	Alarm pull-stations and fire extinguishers identified and unobstructed		
FR – 3	Fire extinguishers (tamper seals, inspect Tags < 1 yr. old, 3 ft. clearance)		
FR – 4	Fire panel marked, accessible		
FR – 5	Fire-sprinkler shut-offs marked, accessible		
FR – 6	Smoke-detectors functional		
FR – 7	Ceiling clearances observed (18 in. if sprinkled, 24 in. if not)		
FR - 8	Nothing hanging from sprinkler heads, pipes, or smoke detectors		
FR – 9	Less than 20% of Wall Surfaces covered with combustible material		
FR – 10	No combustibles near heaters, lamps, or other heat sources		
FR – 11	Personal heaters meet fire code specifications		
FR – 12	No storage under non-sprinkler-protected stairways		
FR – 13	Doors close automatically, NOT "wedged open" (bricks, OK)		
FR – 14	Rolling Fire doors inspected annually (tag in place)		
FR – 15	Other Fire issues N. O. S*		
Shop and Science	Buildings Areas ONLY		
FR – 16	Flammables Storage Cabinets self-close		
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	Electrical (All Area	ss)	
EL - 1	Electrical panels closed, unobstructed (3 ft. clearance)		
EL-2	Power strips w/circuit breaker (no household extension cords)		
EL - 3	Lamps, equipment, power-cords commercial grade		
EL - 4	All wiring, connections to code		
EL - 5	Electrical outlet panels intact, not broken		
EL – 6	Other Electrical concerns, N.O.S*		

OHSC\_InspectionForm.docx 1

	Chemical Hazards (All Areas)			
CHM - 1	Combustible materials stored safely/waste promptly removed			
CHM – 2	Chemical containers labeled and stored correctly			
CHM – 3	Spill cleanup kits readily accessible			
CHM – 4	No sign of Food or Drink where hazardous chemicals are present			
CHM – 5	Other chemical issues, N.O.S*			
Science Buildings	Science Buildings ONLY			
CHM – 6	Chemical inventory available (from Department)			
CHM – 7	Door signs posted (NFPA, "Emergency Contacts," "Carcinogens," etc.)			
CHM – 8	Chemical hygiene plan accessible			
CHM – 9	Bench and Fume hood, orderly, vents unblocked			
CHM - 10	Volume of Flammables within limits			
CHM - 11	Broken glass, sharps in proper containers			

	General (All Interior Areas)		
GEN - 1	Emergency telephone numbers posted, phones work		
GEN – 2	All interior surfaces in good repair		
GEN – 3	Spills cleaned up and reported immediately		
GEN – 4	First Aid kit stocked, available		
GEN – 5	Recycling and trash bins orderly and emptied regularly		
GEN - 6	SDSs current, available, and understood by employees		
GEN – 7	Heavy items stored at or below chest height		
GEN – 8	Non-smoking policy in effect		
GEN – 9	Staff/Faculty Concerns, suggestions, N.O.S*		
GEN - 10	Windows in working order, able to open/close properly		
GEN - 11	Areas free and clear of trash or debris		
GEN – 12	Other general concerns, N.O.S*		
All Exterior Ar	All Exterior Areas		
GEN – 13	Dumpsters closed and secured		
GEN - 14	No accumulation of trash or debris		
GEN – 15	Exterior surfaces in good repair		
GEN – 16	Other exterior concerns N.O.S*		

Environment (All Areas)			
ENV – 1	Illumination adequate		
ENV – 2	Temperature within normal limits		
ENV - 3	Noise levels within normal limits		
ENV – 4	Ventilation adequate		
ENV - 5	No signs of water leaks		
ENV - 6	No evidence of pests/vermin		
ENV - 7	Ergonomics/Any physical discomfort		
ENV - 8	Environmental concerns N.O.S*		

<sup>\*</sup>N.O.S = Not Otherwise Specified

Notes:			

OHSC\_InspectionForm.docx 2