

OHSC Safety Inspection Form

Inspector _____ Date _____

Building/Area _____

Area/Code	Safety Category	Comments/Specific Location
Exiting (Inside and Outside areas)		
EXT – 1	Aisles, Stairwells, and exits unobstructed (height & width)	
EXT – 2	Emergency and exit lights function	
EXT – 3	Evacuation maps posted	
EXT – 4	Floor in good condition	
EXT – 5	No slip, trip, fall hazards	
EXT – 6	Heavy objects secured to wall in exit areas	
EXT – 7	Evac-u-track tamper seals intact	
EXT – 8	Outside evacuation routes maintained	
EXT – 9	Walkways level, free of moss, other hazards	
EXT – 10	Secure Railings on all decks, interior/exterior walkways	
EXT – 11	Trees and Shrubs trimmed for safe passage/security	
EXT – 12	Other exit problems, issues N.O.S*	

Tools and Equipment (All Areas)		
TEQ – 1	Guards on mechanical equipment	
TEQ – 2	Proper PPE worn (gloves, goggles, ear plugs, etc.)	
TEQ – 3	Ladders in good condition, properly stored	
TEQ – 4	Tools and equipment orderly, in good condition	
TEQ – 5	Other tool and equipment problems, N. O. S*	
<i>Shop and Science Building Areas:</i>		
TEQ – 6	Eyewash tested weekly, unobstructed	
TEQ – 7	Safety showers tested monthly, unobstructed	
TEQ – 8	Compressed gas cylinders secured properly	
TEQ – 9	All visible pipes labeled	
<i>Science Buildings ONLY</i>		
TEQ – 10	All refrigerators and freezers labeled Food or Non-food use	

Fire (All Areas)		
FR – 1	Fire exits clearly marked	
FR – 2	Alarm pull-stations and fire extinguishers identified and unobstructed	
FR – 3	Fire extinguishers (tamper seals, inspect Tags < 1 yr. old, 3 ft. clearance)	
FR – 4	Fire panel marked, accessible	
FR – 5	Fire-sprinkler shut-offs marked, accessible	
FR – 6	Smoke-detectors functional	
FR – 7	Ceiling clearances observed (18 in. if sprinkled, 24 in. if not)	
FR – 8	Nothing hanging from sprinkler heads, pipes, or smoke detectors	
FR – 9	Less than 20% of Wall Surfaces covered with combustible material	
FR – 10	No combustibles near heaters, lamps, or other heat sources	
FR – 11	Personal heaters meet fire code specifications	
FR – 12	No storage under non-sprinkler-protected stairways	
FR – 13	Doors close automatically, NOT “wedged open” (bricks, OK)	
FR – 14	Rolling Fire doors inspected annually (tag in place)	
FR – 15	Other Fire issues N. O. S*	
<i>Shop and Science Buildings Areas ONLY</i>		
FR – 16	Flammables Storage Cabinets self-close	

Electrical (All Areas)		
EL – 1	Electrical panels closed, unobstructed (3 ft. clearance)	
EL – 2	Power strips w/circuit breaker (no household extension cords)	
EL – 3	Lamps, equipment, power-cords commercial grade	
EL – 4	All wiring, connections to code	
EL – 5	Electrical outlet panels intact, not broken	
EL – 6	Other Electrical concerns, N.O.S*	

