**Stillman Drake Fund for Faculty Development**

APPLICATION

Submit applications to Lin Reedijk, Eliot 317 or at reedijkl@reed.edu.

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Date |  |

**For reporting to the donor, please provide the following:**

**Title of project:**

**Brief (50 word) description:**

Did you receive Dean's fund money last year? If you did, and you have not provided the Dean with a report describing how the award benefited your work, please include that information when you submit this application.

Describe in more detail (if necessary) your request for funds.

**BUDGET REQUEST**

|  |  |  |
| --- | --- | --- |
|  | **Description of item** | **Amount** |
| **Purchases** |  |  |
|  Books, tapes, records |  |  |
|  Computer software |  |  |
|  Computer hardware |  |  |
|  Supplies |  |  |
| **Wages** |  |  |
|  Student |  |  |
|  Non-student |  |  |
| **Travel** |  |  |
|  Airfare |  |  |
|  Living expenses(include number of days) |  |  |
| **Miscellaneous** |  |  |
|  Fees |  |  |
|  Printing, photocopying |  |  |
| **Other (please explain)** |  |  |
| **TOTAL REQUESTED** |  |  |

Other funds available to support this project:

|  |  |
| --- | --- |
| Amount |  |
| Source |  |