Email: mail@reed.edu

Check out the official form of communication at Reed. For better or for worse, email is an essential tool. Check it out at:
moodle@reed.edu

Office 365 is now available for all students at Reed. Use it for your classes and projects. Check with your professor for specific requirements.

Need Microsoft Office?

Check Moodle for syllabi and readings.

File Sharing & Digital Piracy

A secure password is essential to the protection of confidential data. We now recommend setting your password to a series of random words and numbers. Something like "carrot-Saturn-12-three" is secure and memorable, and easier to remember than "fancy!" Don't reuse passwords, either!

Need to change your password?

account.tools@reed.edu

Password

File Sharing & Digital Piracy

When downloading or sharing copyrighted materials, please be sure to observe copyright requirements. Use of copyright-protected works without proper permission violates federal laws and Reed's Computer User Agreement. Such violations incur suspension of computer privileges & may result in legal action.

tsg@reed.edu/copyright

File Sharing & Digital Piracy

For help, contact:
CUST 503 777 7525
ETC 1st floor
@ReedCUS

Hardware Shop (computer repair)

- Help Desk (software help)
- Hardware Shop (computer repair)
- Copy/Scanner
- Resources (ETC 1st floor)

Emergency alerts
Sign up for Reed's Emergency Alert System which provides rapid notification in the event of an emergency. A text alert will be sent to your email address. You can sign up to add your contact information.

WELCOME TO REED!

STUDENT TECHNOLOGY SURVIVAL GUIDE

In your hands you hold the inside you'll find useful things like
- How to get on the wifi
- Unlimited file storage
- Brought to you by CUS
- And much more!
**Phishing**

Phishers attempt to access your account by tricking you into divulging personal information, such as passwords, account numbers, and birthdates. Phishers often send out official-looking emails and links to replica websites. Don’t fall for dire warnings!

- Never send out your password over email, not to anyone.
- CIS will NEVER ask for your password.
- Use unique passwords for each service.
- It doesn’t matter how strong your password is if you give it away.
- Be suspicious of links and attachments!

Watch out for email impersonators – professors, staff members, and even students have been impersonated in the past.

Look out for email addresses that don’t end with @reed.edu.

**Your Account**

Your Kerberos username and password are used to access IRIS, Moodle, email, etc. Do not share your password with anyone, ever, including your parents! Your username is based on your first and last name. You can manage email routing and other settings in IRIS.

iris.reed.edu

**Printing**

tsg.reed.edu/print

Want to print from your own computer? Add the “Student-BW-Printers” queue to your computer and release your print job over the web:

printing.reed.edu for double-sided printing!!

Students get $25/year of free printing. (Seniors get $45) B&W printing is $.08/side. When your free printing is used up, charges will accrue and be sent to the business office. (Please use USB printing for your own printer.)

**Wired Network Usage**

To use Readex with Windows, please sign in as a guest on Readex.

To sign in as a Readex guest, browse to Readexx Networks, select the network and log in.

When you connect to the Readexx wireless network, you are a member of the Readexx community. The network is available to all Readexx members.

**Wireless Networks**

Which wireless network to use is determined by your Mac address.

**Backup**

If your hard drive fails, back up your data on a friend's drive. Drives fail, its important documents on Google Drive. In addition to the Google Drive, keep copies of important documents in multiple locations. Your hard drive will fail, back up all data.