

Science Building reopening: General guidance

Pertains to Reed College Biology, Chemistry, Physics, and Psychology buildings

General safety guidelines are determined at the College level, and these overarch the below guidelines that apply to individual science buildings as they return to limited summer research. Please consult the College website (<https://www.reed.edu/coronavirus/> and links therein) for the most up-to-date guidance.

Anyone may DECLINE to work in a lab if they feel at all unsafe. They may NOT decide on their own to WORK in a lab without the express approval of the PI, in agreement with College and Department policies.

- Monitor your health and stay at your residence if you develop symptoms of COVID-19 or have been exposed to anyone with symptoms. These include but are not limited to cough, fever or chills, shortness of breath, or difficulty breathing. Familiarize yourself with the full range at: <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
- Buildings will remain on card-swipe only, and the department will contact one-card@reed.edu to add summer researchers' cards to the access list.
- Face coverings are required by Reed College at all times in general/shared spaces such as hallways, restrooms, and in any indoor spaces when more than one person is present. They are intended to prevent you from spreading virus if you are unaware you are infected. See <https://www.reed.edu/coronavirus/> for details. Face coverings are **in addition** to adhering to general principles of physical distancing (minimum 6 ft).
- Thorough and frequent handwashing is a given. Develop habits that avoid handling high-touch surfaces.
- Common areas should be avoided for extended periods of time. Weather permitting, eat lunch or take breaks outside, where airflow disperses viruses; or maximum one person at a time in a conference room or at a hall table. *Guidance forthcoming from the College.*
- Avoid elevators when possible, and limit to one person at a time; use stairs, and where possible wait for others to clear.
- Use common sense for different spaces and follow any other signage intended to maintain distancing; for example, stand outside an office if you need to interact with the occupant.
- Each lab space (faculty research labs, instrumentation labs, etc.) will have its own space-specific guidance on personal protective equipment (PPE) requirements, maximum occupancy, and cleaning/sanitization procedures. The research PI or staff member responsible for the space will instruct you and is available to answer any questions you may have.

Chemistry-specific rules

- Occupancy shall not exceed 2 people at once in our standard-sized faculty research labs, with good personal hygiene required. Any simultaneous occupants should maintain 6-ft personal separation, mandatory hand wash when entering and leaving lab, and instrument/workspace wipe down with ReedChem sanitizer (75% isopropanol in water) before and after. [We will make 2 bottles of sanitizer for every lab, one for every office, and one for every individual working on the building to carry around as a "personal" sanitizer bottle. We will also station one at each stairwell door for e.g. CSOs or others moving through the building to use.]
- Lab gloves should be used for lab work only, do not wear the same gloves outside of lab, as they may be chemically contaminated. Wash hands frequently and/or wear different personal gloves outside of lab.
- Each lab PI will flush the eye washes in their lab space prior to students beginning summer research. Note that eye washes and safety showers will be checked monthly by EHS instead of the usual weekly this summer.
- Each lab and shared instrumentation labs will have a shared calendar that everyone in the building has access to for scheduling work, and to ensure 2-person max in labs. Coordinate work times and stagger if possible to minimize overlap.
- Wipe down all lab areas used with ReedChem san before and after using. Individual labs will have sign-in / sign-out procedures posted related to this sanitization.
- Take your personal ReedChem sanitizer bottle with you when moving around the building, sanitize hands before & after every handle you touch
- Shared student offices use should be limited to breaks between experimental work that must be done on campus -- as much computer work as possible should be done off-site. Students can keep their personal items in a cubby in the office. (One person can use an office at a time, e.g. while waiting for experiments. Pre & post wipe-down required)
- Lounge areas: The student lounge (401) and faculty/staff lounge (402) are to be used only in transit, to prepare or clean up food or coffee or tea, and by only one person at a time. Minimize time spent in these spaces, wear masks at all times, and use the provided bottle of ReedChem sanitizer to clean all touched surfaces before and after use.
- Restrooms in the Chemistry building should only be used by one person at a time, shout before entering to insure single occupancy.

If you have any questions about any of these rules, please feel free to reach out to your supervisor or research advisor, department chair Alan Shusterman (alan@reed.edu), or EHS Director April Sams (karra@reed.edu).

Name	Contact Info	Spaces responsible for
Shivani AHUJA	ahujas@reed.edu , 631-312-2968	414, sharing 411, 415, NMR room
Miriam BOWRING	mbowring@reed.edu , 610-761-6064	309, 310
Danielle CASS	dcass@reed.edu , 541-520-1272	308
Kelly CHACÓN	kchacon@reed.edu , 5033276043	419 (415), 106
Stephen FRANTZ	sfrantz@reed.edu , 503-849-5217	102, 103, 119
Julie FRY	fry@reed.edu ; 971-331-4672	314, 317, 313, e-bike stored in closet off loading dock
Dan GERRITY	gerrity@reed.edu	The two laser labs on 3rd floor
Arthur GLASFELD	glasfeld@reed.edu ; 503-841-8173	410, x-ray room (sharing 411, 415)
Randy HICKS	hicksr@reed.edu ; 971-533-5394	Stockroom (209, 215, 220), 112, 202 storage closet
Kayla JOHNSTON	johnstonk@reed.edu	301, printer/copier room, 402
Rebecca LALONDE	rlalonde@reed.edu ; 503-517-7494	418, 416, 413, NMR lab
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