



REED COLLEGE

REED COLLEGE RESIDENCE LIFE STORAGE GUIDELINES & CONTRACT

ON-CAMPUS STORAGE IS LIMITED AND IS ONLY FOR CURRENTLY ENROLLED
REED COLLEGE STUDENTS WHO CALL ANOTHER COUNTRY HOME OR WHO
FINANCIAL AID QUALIFIES AS LOW SES.

- Stored items must be packed in boxes and clearly labeled with a storage sticker provided by Residence Life. Approved students may store up to four boxes for up to 2 years. After this period, Residence Life will attempt to contact students before disposing of their belongings.
 - Due to limited space and fire code requirements, residents may not store bicycles, motorcycles, or furniture in storage rooms.
 - Reed College does not assume any responsibility for residents' personal property, whether it is in the residents' living space, the storage area, or elsewhere on the premises. It is advised that residents refrain from storing computers and other valuables in storage rooms.
- Reed College reserves the right to move stored items to other locations.
- Reed College reserves the right to remove abandoned materials or unmarked materials without notice.

Due to high demand, Residence Life cannot guarantee access to storage space and assigns it on a first-come, first-serve basis for approved student demographics.

I FULLY UNDERSTAND THE TERMS AND CONDITIONS OF REED COLLEGE STORAGE

Name (Print)

Signature

Reed ID

Please email a filled out PDF of this form to res.life@reed.edu before your storage appointment

- Office Use Only -

Student is:
 Low SES International

Storage:
 Approved Denied

If denied, why? _____

Date Approved/Denied: _____

Storage Location: _____

Employee Initials: _____