

Authorization to Hold Excess Federal Financial Aid on Business Office or Bookstore Account

STUDENT NAME (print): _____ REED ID#: _____

Reed College is authorized to hold all or a portion of the Title IV credit balance on the student account for use fall and spring semesters. The Business Office is also authorized to use excess current-year Title IV funds on the student account to meet any current-year educationally related charges such as library fines, health insurance fees, printing charges, laboratory fees, etc. Remaining credit balances will be refunded at the end of spring semester.

Bookstore charges are billed separately by the bookstore on a monthly basis. However, if amounts are filled in below, the Business Office is authorized to use excess current-year Title IV funds on the student account to meet specified bookstore balances.

I understand that I may rescind, in writing, this authorization at any time. Reed College retains any interest that may accrue due to excess funds on a student account.

Direct PLUS Loan excess (parent signature required):

Hold entire credit balance on student account: OR

Hold \$ _____ on student account for Fall miscellaneous charges:

Hold \$ _____ on student account for Spring miscellaneous charges:

AND/OR

Hold \$ _____ on student account for Fall Bookstore charges:

Hold \$ _____ on student account for Spring Bookstore charges:

Parent Name (print): _____

Parent Signature: _____ Date: _____

All other Title IV excess (student signature required):

Hold entire credit balance on student account: OR

Hold \$ _____ on student account for Fall miscellaneous charges:

Hold \$ _____ on student account for Spring miscellaneous charges:

AND/OR

Hold \$ _____ on student account for Fall Bookstore charges:

Hold \$ _____ on student account for Spring Bookstore charges:

Student Signature: _____ Date: _____

Return completed form to:

Reed College Business Office
3203 SE Woodstock Blvd
Portland, OR 97202-8199
(503) 777-7505 phone (503) 788-6687 fax