Reed College Initiative Grants in Undergraduate Research Application and Budget Form

Student Name:		Expected Graduation:	
Phone Number:		Major:	
Email:		Box Number:	
Faculty Sponsor Name: *(The faculty sponsor must review and approve this application prior to submission)*	Faculty sponsor has reviewed your application materials.		
Title of Project:			
Brief Project Abstract: (150 word) *(Prepare this abstract in such a way that an educated non-specialist can understand it.)*			

Institutional Review Board approval is **NOT** required for this project.

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Date of IRB approval

Please note: URC funding cannot be released until IRB approval has been granted. If IRB approval is pending at the time you submit your application, it is your responsibility to notify the URC Administrator when IRB approval has been granted.

Student and faculty sponsor have explored the availability of department funds to support this research.

Outcome:

Starting date and duration of project:	

BUDGET REQUEST: (Note: The budget must be for the entire project)

	Description of Item	Total Amount
Purchases:		
Books, tapes, CDs, etc.		
Computer software		
Supplies		
Other (explain below)		
Wages:		
Non-student		
Travel Related to Research:		
Airfare		
Accommodations	(days) x (daily rate)	
Ground Transport/Food Per Diem	(days)x $55	
Miscellaneous:		
Fees		
Printing, Photocopying		
Other (explain below)		
Total Project Budget (very important):		
Less: Total from department or other source: *(Faculty sponsor must verify that an attempt has been made to secure departmental funds)*		
Total Requested: (Maximum $2,500)		

Budget explanation for items that are not self-evident:

☐ **Proposal contains:** background and rationale, overall project design, methodology of research, references/citations, and projected outcomes.

Additional items that should be addressed in your proposal, if applicable:

☐ Explanation of why research cannot be conducted locally.

☐ Explanation of prior work completed to ensure access to the documents, locations, etc, you want to research.

☐ Explanation of language proficiency for research conducted in a foreign country.