

Initiative Grants in Undergraduate Research

Faculty Sponsor Form

A student's application is incomplete without an evaluative letter from a faculty sponsor. You should be provided with a completed application and budget form, and a narrative description of the project.

Initiative grants are intended as supplements to grants from departments and other sources, including individual faculty grants. Students are expected to ask their departments for funding **first**, then apply for an initiative grant for the balance.

FACULTY SHOULD REVIEW THE STUDENT'S PROPOSAL BEFORE IT IS SUBMITTED TO THE COMMITTEE. The presentation of the project description is an important element in our evaluation. The URC encourages faculty to work with applicants to help them prepare focused and well-argued proposals.

In evaluation, please address the following:

- Your relationship to the student (thesis advisor, course instructor, etc.)
- Your judgment of the merit of the proposed work,
- Your assessment of the extent to which the award of this grant will enable or significantly enhance the anticipated research product.
- Your assurance that no other funding source(s) is available

Since funds are limited, the committee will appreciate your candor in providing these comments.

Please email your sponsor letter to the Undergraduate Research Committee in care of Meg Andrews (andrewsm@reed.edu) as a pdf. Students can submit their application materials separately from your evaluative letter.