

# Eddings Opportunity Grant Application Form

Student Name:		Expected Graduation:	S/F; Yr.
Reed Mailstop:		Phone Number:	
Non- Reed Email:		Major:	
Non-Reed Address:		Non-Reed Phone #:	
Faculty Sponsor:	<i>English department member who has agreed to send a brief letter of project recommendation</i>		

**Reason for Application:**

**Starting date and duration of activity:**

**What other sources have you applied to for funding? (i.e. Initiative, Ruby-Lankford, Locher, etc.):**

BUDGET REQUEST	Description of Item	Amount
<b>Purchases:</b>		
Airfare		
Living expenses		
Other transportation (explain below)		
Books, tapes, CDs, etc.		
Computer software/hardware		
Supplies		
Printing, Photocopying		
Fees		
Other (explain below)		
<b>Total Proposal Budget (very important):</b>		
<b>Less: Total from other sources:</b>		
<b>Balance:</b>		
<b>Total Requested (Maximum \$3,000)</b>		
<b>Minimum amount that could be funded and still allow the applicant to pursue the project:</b>		

**Please explain how you will cover any expenses that exceed the award amount:**

**Budget Explanation (if not self-evident):**

**Required:** Append a description (not more than two pages) of the activity for which funds are requested.

**Reminder:** Letter of recommendation must be provided by a member of the English department; this can be sent separately.