

THESIS DUE DATES FOR THE DIVISION OF LITERATURE AND LANGUAGES
Departments and Programs of American Studies, Chinese, Classics,
Comparative Literature, Creative Writing, English, French, General Literature,
German, Russian, and Spanish

DIVISION DUE DATES FOR SPRING-FALL THESES 2017 GRADUATES

SPRING SEMESTER 2017

BY **FEB 8** (Wed.), no later than 12 noon – The Information for Thesis form, which will be sent to students, must be turned into the Division Faculty Administrative Coordinator, Trina McLaughlin, ETC 112B, by all thesis students (including English majors), indicating a thesis adviser and topic have been chosen.

BY **FEB 22** (Wed.), no later than 12 noon – **One (1) copy** of a one or two-page statement of the thesis topic must be turned in by all thesis students (including English majors) to the Division Faculty Administrative Coordinator, TBA. Subject to the thesis adviser approval, this final proposal of thesis topic can be a copy or revision of an approved English or Creative Thesis Proposal.

BY **APR 17** (Mon.), no later than 12 noon – **Two (2) copies** of a chapter or substantial section (approximately twenty pages) together with a brief prospectus of the remainder of the thesis must be turned in to the Division Faculty Administrative Coordinator, TBA

APR 24-27 (M-Th), **Thesis Mini Orals** with student, adviser and 1st reader will be scheduled by the Division to be held during the week at 4:40-5:25 pm and 5:30-6:15 pm.

FALL SEMESTER 2017

OCT 30 (Mon.), no later than 12 noon - **DRAFT DEADLINE:** *This draft, and this draft only, may be submitted by email to your adviser, after obtaining your adviser's permission. Make sure that your adviser confirms receipt of the draft with the Division Administrative Assistant.* All students in the Division of Literature and Languages, with the exception of students writing creative theses, are required to submit one copy of a draft of the complete thesis on the second Monday after mid-semester break to the Division Faculty Administrative Coordinator, TBA. This draft should represent a complete, preliminary version of the thesis and should include a clearly articulated introduction and conclusion. Students should keep in mind that the Division recommends a length of 18,000-22,000 words (not including notes and bibliography). Your thesis adviser will read the draft and provide you with suggested revisions within one week. Any student who does not meet the draft deadline will not be guaranteed comments by their adviser. In addition, because the Division considers this an essential portion of the thesis course, any student who does not meet the draft deadline should not expect to graduate at the regular time. If, in spite of this, the thesis is accepted for graduation, the final grade for the thesis course may be lowered.

DEC 1 (Fri.), no later than 3:00 pm – **Senior theses are due** in Registrar's Office (4 copies with adviser's signature on separate page).

DEC 7-8 (Th-F) – **Thesis Orals Boards** (scheduled by the Division) will be held during the week at 10 am-12 noon, 1-3 pm or 3-5 pm.

DEC 15 (Fri), no later than 12 noon – **Bound copies** of senior theses with adviser's signature on Approval Page are due in the library (2 copies).