

Digital Asset Management Workgroup
Reed Digital Collections (powered by CONTENTdm)
Art & Architecture Collection Data Dictionary
 Updated 8/27/08

Reed Field Label	VRA 4.0	CCO	DCMI	Description ¹	Controlled?	Authority or Vocabulary
Filename	Image (refid), Location (refid)	Image Number	Identifier	The filename of the image (set as system entry in CONTENTdm). (If the image has been accessioned first in VRC, the filename will consist of Accession Number + file extension.)	-	
Title	Title	Title	Title	The title for the work, if available; otherwise a descriptive title.	-	
View Description	Description	View Description, View Type, View Subject	Description	A free-text field that elaborates on the spatial, chronological, or contextual aspects of the work as captured in the image view. May also include terms or phrases that characterize the subject matter of the work as depicted in a specific image. Recording the subject matter of the view helps differentiate among multiple images of the same work and enables end users to identify specific images that illustrate a particular concept or detail. It is especially useful for details, complex works, and built works that may include many different views and details.	-	

¹ Descriptions for CCO & VRA elements adapted from the following documents:
http://www.vraweb.org/projects/vracore4/VRA_Core4_Element_Description.pdf
<http://vraweb.org/ccoweb/cco/selections.html>

Reed Field Label	VRA 4.0	CCO	DCMI	Description ¹	Controlled?	Authority or Vocabulary
Creator	Subelements: <ul style="list-style-type: none"> Agent.name Agent.culture Agent.role Agent.dates 	Creator	Creator, Coverage	The Creator attribution statement describes an individual or organization responsible for creation of the work, and is comprised of the following subelements: <ul style="list-style-type: none"> Name: Primary individual or organization responsible for creation Culture: The nationality of the primary agent/creator. Role: Information about the individual's or organization's artistic role. Dates: Life and birth dates, or known active dates, for the primary agent/creator. Additional attribution (as needed): A parenthetical attribution statement about the agent/creator. 	Yes	Getty ULAN ²
Creator Notes	Subelements: <ul style="list-style-type: none"> Agent.attribution 	Subelements: <ul style="list-style-type: none"> Creator Role Attribution Qualifier Creator Extent 	n/a	A free text notes field, for illustrating roles and relationships among multiple creators, or providing other non-standardized attribution information. When the individual creator is unknown, either: <ul style="list-style-type: none"> creation responsibility is assumed by the culture subelement, e.g. "Unknown Roman", or an attribution statement is made referencing any known information about the creator, e.g. "Workshop of Rembrandt" 	-	
Culture	Agent.culture, Cultural Context	Culture	Coverage	The name of the culture, people (ethnonym), or adjectival form of a country name from which an image	Yes	Getty ULAN Nationalities and Places Appendix

² http://www.getty.edu/research/conducting_research/vocabularies/ulan/

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				originates, or the cultural context with which the image has been associated.		
Work Date	Date (type = various)	Date	Date (Date.creation), Coverage	Text field containing a specific date, approximate date, or date range associated with the creation, production, construction, or alteration of the work.	-	
HUM Era	Style Period, Date	Style, Date	Coverage (Coverage.Temporal)	A local field to facilitate study of Classics & Humanities.	Yes	Local – Created by Reed Classics faculty
Location Current	Subelements: <ul style="list-style-type: none"> Location (type = Repository) Location (type = Site) 	Current Location	Coverage (Coverage.spatial)	The current location of the work (including Repository name if applicable, City, Country).	-	
Location Discovered	Location (type = Discovery)	Discovery Location	Coverage (Coverage.spatial)	The location of discovery of artifacts or found works.		
Classics Geography	Subject, Cultural Context	Subject, Culture	Coverage (Coverage.Spatial)	A local field to facilitate study of Classics & Humanities.	Yes	Local – Created by Reed Classics faculty
Material	Material (type = medium)	Technique	Format (Format.medium)	The elements, matter, or substances used to create a work.	-	
Architectural Technique	Technique	Technique	Format	A free text note about the production or manufacturing processes, techniques, and methods incorporated in the work. (Specific to Archivision architecture images.)	-	

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Measurements	Measurements	Measurements	Format (Format.extent)	The physical size, shape, scale, or dimensions of the work.	-	
VRC Classification	n/a	Class	Type	Select from a standardized set of terms that place the work within a broader context and relate it to other works in the collection. Facilitates end user browsing of groupings of works that are related or share characteristics.	Yes	VRC/IRIS
VRC Work Type	Work Type	Work Type	Type	Identifies the specific type of work being described. (The Work Type element, often displayed with the Class element, is intended to identify the work that is the focus of the catalog record, whereas Class refers to broad categories or a classification scheme that groups works together on the basis of shared characteristics.)	-	
Classics Artifact Type	Work Type	Work Type	Type	A local field to facilitate study of Classics & Humanities.	Yes	Local – Created by Reed Classics faculty
Style/Period	Style Period	Style	Coverage, Subject	A defined style, historical period, group, school, dynasty, movement, etc. whose characteristics are represented in the Work or Image.	Yes	Getty AAT ³
Notes	Description	Description	Description	A free-text note including comments, description, or interpretation, that gives additional information not provided in other controlled fields, or gives added context to information in controlled fields.	-	

³ http://www.getty.edu/research/conducting_research/vocabularies/aat/

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HUM Topics	Subject	Subject	Subject	A local field to facilitate study of Classics & Humanities.	Yes	Local – Created by Reed Classics faculty
Classics Themes	Subject	Subject	Subject	A local field to facilitate study of Classics & Humanities.	Yes	Local – Created by Reed Classics faculty
Subject Keywords (Art & Architecture)	Subject, Work Type	Subject, Controlled Subject, Work Type	Subject, Type	Architecture keywords from Archivision	?	?
Subject Keywords (Classics)	Subject, Work Type	Subject, Controlled Subject, Work Type	Subject, Type	Terms which describe what is depicted or expressed in the work or image.	Yes	Local – Created by Reed Classics faculty
Basic Type	n/a	n/a	Type	Dublin Core's broad designation for type of resource. Functions as a limiter for cross-collection searching among various types of resources (e.g. Image, Text, Sound, etc)	Yes	DCMI Type ⁴
Relation	Relation	Related Works	Relation	A reference to a related resource.	-	
Subcollection	Subject	Subject	Audience, Subject	Topical or discipline-based terms (e.g. "Classics" or "Art") that act as subdivisions. To be used in custom interfaces to facilitate access to specific subsets.	Yes	Local – Created by DAM Standards workgroup
Source	Source	Source (Authority)	Source	A citation of the source from which the image was acquired.	-	

⁴ <http://dublincore.org/documents/dcmi-type-vocabulary/>

Reed Field Label	VRA 4.0	CCO	DCMI	Description ¹	Controlled?	Authority or Vocabulary
Additional Reference	Relation	Related Works	Relation	A reference to another publication in which the image appears, or from which information about the work or image is cited in the record. Ideally in the form of a citation, but may also include specific reference numbers, such as plate/page numbers.	-	
Usage Statement	Rights.notes, Rights.href	n/a	Rights	A statement explaining the parameters of general use for the collection. May also contains a link to an external web page comprised of additional details regarding license agreements and copyright.	Yes	(Global / collection-wide) Statement created by DAM workgroup
Item Usage Statement	Rights.notes, Rights.href	n/a	Rights	A statement explaining the parameters of use for specific items with unique license restrictions (e.g. Creative Commons).	-	
Copyright Holder	Rights.rightsHolder	n/a	Rights	(If copyrighted) Name of individual or organization which holds copyright. (If Public domain) "Public Domain"	-	
Copyright Status	Rights (type)	Rights	Rights	An administrative field for tracking rights and permissions.	TBD	
Reed Digital Collection	Relation	n/a	Relation (Relation.IsPartOf)	Identifies the name of the Reed CONTENTdm collection containing the record/image.	Yes	(Global / collection-wide) Name of digital collection
Status Tag Field	n/a	n/a	n/a	An administrative field for entering flags about the status of the cataloging/metadata entry for that record.	Yes	Local – created by DAM staff

Reed Field Label	VRA 4.0	CCO	DCMI	Description¹	Controlled?	Authority or Vocabulary
Internal Source	n/a	n/a	n/a	An administrative field for tracking the internal source of the image, which might differ from that cited in the public Source field.	Yes	Local – created by DAM staff
Date Accessioned	n/a	n/a	n/a	The date on which the image was imported into CONTENTdm (set as system entry in CONTENTdm).	-	
Courses	n/a	n/a	Audience	A local field for tracking courses in which the image is used.	Yes	Local – created by DAM staff
Lectures	n/a	n/a	Audience	A local field for tracking lectures in which the image is used.	Yes	Local – created by DAM staff
Faculty Name	n/a	n/a	Audience	A local field for tracking faculty member(s) requesting or using the images.	Yes	Local – created by DAM staff