

Paid Leave Award Application*

Awards are granted on the basis of project proposals, which may involve the completion of some stage of a work in progress (book, article, musical score, etc.), the development of courses that make substantially new contributions to the curriculum, or the mastery of a new field of specialization.

Name:

➤ Faculty Rank: Professor Associate Professor Assistant Professor

tenured untenured

➤ Current Employment Status (full-time, part-time, etc.):

➤ Check Here if Paid Leave is requested to complete a Sabbatical Year *

➤ Department Affiliation:

➤ Dates and purposes of leaves taken in the last 6 years:

➤ Approximate Funding Level Requested:

One-half normal annual salary plus continuation of benefits

Other. Please amplify:

➤ Status of applications for alternative funding to support this leave:

➤ Letters of support from (Please include name and institutional affiliation):

1.

2.

* **Please note well:** leave must be approved by the CAPP and, where applicable, sabbatical eligibility must be verified by the office of the Dean of the Faculty before the Paid Leave Committee may act on any Paid Leave Application. Oversight of the meeting of deadlines for paid leave application or the filing of staffing plans and sabbatical requests by interested departments are not the responsibility of the Paid Leave Committee. Applicants should address questions concerning staffing plans and sabbatical requests to the appropriate department chair and the office of the Dean of the Faculty.

(over)

Beginning each entry on a separate page, please append:

- 300 word non-technical summary of the proposal's approaches and goals;
- the full proposal (not to exceed 1500 words);
- your *curriculum vitae*.