

# Northwest Five Consortium 2012-2013 Fund for Collaborative Inquiry

## Fund Overview

Supported by a generous collaboration grant from the Andrew W. Mellon Foundation, the Northwest Five Consortium (NW5C) seeks to enhance the student academic experience at our five liberal arts colleges through the enrichment and development of faculty as teacher-scholars. The colleges of the NW5C are Lewis & Clark College, University of Puget Sound, Reed College, Whitman College, and Willamette University.

The Fund for Collaborative Inquiry supports academic innovation through creative cross-institutional, faculty-initiated projects. **Projects must involve faculty from at least two of the five colleges.** A total of \$50,000 is available each year for these projects. The number and size of annual awards will be made based on the scope and quality of proposed projects.

*All projects, programs and publications will be subject to NW5C Intellectual Property policy.*

## Proposal Guidelines

- Should advance the mission of the member institutions and, specifically, at least one of the four “shared outcomes” indicated in the NW5C’s 2011 Mellon Foundation proposal. Those outcomes include the following: 1) Enhance existing and develop new learning opportunities for students; 2) Determine best practices for faculty growth and development; 3) Improve teaching on each of the five campuses; and 4) Expand curricular offerings through efficiencies.
- Should be a substantive project that cannot be done, or done as well, by any one of the member institutions individually.
- Should be collaborative and involve at least two members of the consortium.
- Should include concrete goals that are subject to appropriate forms of assessment.

## Proposal Deadline

Monday, October 29, 2012

## Award Announcements

Monday, November 19, 2012

## Proposal Package

The full proposal is limited to 4 single-space pages (11-pt font or greater), not including the budget. Cross-institutional faculty teams requesting a grant from the Fund for Collaborative Inquiry must submit the following items by the proposal deadline:

### Project Abstract

The project abstract should present a concise summary of the project. It should include the names of the faculty or staff members involved and institutional affiliation, amount of grant request, need for the project and the population it will serve, a brief description of the project and its goals and objectives, as well as the applicants’ background and qualifications. Make sure you include the amount of funding that is being sought.

### Program Description

Your program description should address the following questions.

1. What is the problem or issue that you are addressing?
2. Why is this important?
3. What approach will you use and why?
4. Who will be engaged in this work?
5. What is the purpose and rationale for the requested funds?
6. What outcomes do you hope to achieve as a result of your work?
7. How will you assess the success of your program?
8. What are the potential long-term impacts of your proposed project?
9. What kind of resources would be needed to sustain it after this Collaborative Inquiry grant?

### **Timeline**

Include a timeline of major project activities and locations for the activities. Projects should be completed by August 30, 2013, at which time a final report detailing achievement of project outcomes and future plans will be due to the NW5C Steering Committee. Final reports are due by August 30, 2013.

*Deadline extensions will be considered if extension requests are submitted in writing by July 1, 2013.*

### **Budget**

Include in the budget all expenses for your project and the amount you are requesting from the Fund. Include a brief narrative of expenses along with a table of individual cost components. Maximum budget allocation is \$10,000 with a limit on stipends of \$2500 per proposal or \$500 per individual, whichever is less. Please check-in with your Associate Dean/Dean with any questions about budget guidelines.

**Please submit your completed proposal** in a PDF format by email to Carie Faszholtz, NW5C Coordinator at [cfaszholtz@willamette.edu](mailto:cfaszholtz@willamette.edu) by Monday, October 29 at 5PM.