# DEAR PARENTS, FAMILIES, AND FRIENDS OF REED'S 2018 GRADUATES,

We are thrilled you are here to celebrate this momentous occasion.

Commencement weekend events begin Friday, May 11, and culminate with the commencement ceremony on Monday, May 14, at 11 a.m. on the Great Lawn in front of Eliot Hall.

Please let us know if you have any questions as you enjoy commencement weekend. We look forward to meeting you and honoring the graduates.

Congratulations!

Jill Thornton

Director of Conference & Events Planning

#### **CONFERENCE & EVENTS PLANNING**

503/777-7522 commencement@reed.edu reed.edu/commencement

# Schedule

Staff members will be available to provide assistance and answer questions at the information center, located on the first floor of the Performing Arts Building (PAB).

Commencement eve dinner tickets can be purchased at the information center and online at

#### reed.edu/commencement.

#### FRIDAY, MAY 11

#### Information Center

3-5 P.M.

PAB FIRST FLOOR ATRIUM

Cap and gown pickup. Graduating seniors receive a complimentary ticket for the commencement eve dinner; tickets for family and friends are available for purchase.

#### SATURDAY, MAY 12

#### Business Office, Cashier Window

10 A.M.-5 P.M.

ELIOT HALL, ROOM 308

#### Information Center

NOON-5 P.M.

PAB FIRST FLOOR ATRIUM

Cap and gown pickup. Graduating seniors receive a complimentary ticket for the commencement eve dinner; tickets for family and friends are available for purchase.

#### Reed Bookstore

NOON-5 P.M.

GRAY CAMPUS CENTER

#### Mandatory Rehearsal

2 P.M.

STUDENT UNION

All graduating students planning to participate in the commencement ceremony must attend.

#### SUNDAY, MAY 13

#### Reed Bookstore

NOON-5 P.M.

GRAY CAMPUS CENTER

#### Information Center

2-5 P.M.

PAB FIRST FLOOR ATRIUM

Cap and gown pickup. Graduating seniors receive a complimentary ticket for the commencement eve dinner; tickets for family and friends are available for purchase.

#### Commencement Eve Dinner

DINNER: 5:30-7 P.M.

MUSIC AND DANCING: 7-8:30 P.M.

GRAY CAMPUS CENTER QUAD (RAIN OR SHINE)

Enjoy dinner, live music, and dancing at this celebration for graduating students and their parents, families, and friends. Tickets are required. Graduating seniors receive a complimentary ticket; tickets for family and friends may be purchased at the information center or at **reed.edu** 

#### MONDAY, MAY 14

#### Commencement Breakfast

8:30-10:30 A.M.

GRAY CAMPUS CENTER COMMONS

Graduating seniors receive a complimentary voucher for this event. Family and friends are invited and may purchase breakfast with cash or credit card; tickets are not required for entry.

#### Enrobing

9:45 A.M.

STUDENT UNION

Graduating students enrobe and assemble for commencement.

#### MONDAY, MAY 14 (CONT.)

#### Commencement Ceremony

11 A.M.

**GREAT LAWN** 

All general seating is located under the commencement tent. Tickets are not required, and there is no limit to the number of guests who may attend. The ceremony is approximately two hours long.

#### Reception

IMMEDIATELY FOLLOWING THE CEREMONY

GRAY CAMPUS CENTER QUAD (RAIN OR SHINE)

All are invited. Seating available in Gray Campus Center. It is a good idea to prearrange a meeting place with your graduate for this busy event.

#### Reed Bookstore

8:30 A.M.-4 P.M. GRAY CAMPUS CENTER

#### TUESDAY, MAY 15

#### Reed Housing Closes

NOON

Students in on-campus housing must vacate their rooms.

# Important Information

For more information, visit **reed.edu/commencement**. Please contact the conference & events planning (CEP) office with questions.

Phone: 503/777-7522

Email: commencement@reed.edu

#### SPECIAL ACCESS NEEDS

Please contact the CEP office if you or anyone in your party requires special access accommodation or seating for the commencement ceremony. An ASL interpreter will be on stage during the ceremony. Golf cart shuttles will be available to assist people from Eliot Circle and parking lots to the commencement tent.

#### **TICKETS**

Tickets are not required for the ceremony itself. Seats are available on a first-come, first-served basis.

Graduating students receive one complimentary ticket for the commencement eve dinner and a voucher for the commencement breakfast for themselves. These can be picked up at the information center in the Performing Arts Building during commencement weekend. Tickets for families and friends can be purchased at the information center or at **reed.edu/commencement**.

#### CAPS & GOWNS

Complimentary caps and gowns are provided to graduating students for the ceremony.

#### WEATHER

The commencement eve dinner, commencement ceremony, and commencement reception are held outside under a tent, rain or shine.

# COMMENCEMENT VIDEO & GIFT INFORMATION

Order a DVD recording of the commencement ceremony and other gifts commemorating this special event through the Reed bookstore. Place your orders online at **bookstore.reed.edu** or purchase these items at the bookstore during commencement weekend.

#### **PHOTOGRAPHS**

Graduation Images will photograph each graduate during the ceremony. You may view proofs on their website. To order, call **800/261-2576** or visit **gradimages.com**.

#### **PARKING**

On-campus parking for commencement is limited; please avoid parking on neighborhood streets.

Parking on campus is available in the east, west, and north parking lots. Overflow parking, with shuttles, is available at Crystal Springs Rhododendron Garden at SE 28th Avenue and SE Woodstock Boulevard, at the parking lot on the northeast corner of SE 28th Avenue and SE

Steele Street, and at Reedwood Friends Church at SE 29th Avenue and SE Steele Street.

Shuttles between parking lots and the commencement tent will operate from 8 to 11 a.m. and from 12:30 to 2:30 p.m. Reed community safety officers will direct you as parking lots fill.

ADA parking near the commencement tent is limited. The parking lot shuttle service may be used, or guests with special needs may be dropped off by the commencement tent near the main college entrance at SE Woodstock Boulevard. Reed community safety officers will direct you. Golf cart shuttles will be available to assist people from the drop off area to the commencement tent.

### **Directions**

From the airport: take I-205 south to the Foster Road exit (#17). Turn right on SE Foster and continue to SE 82nd Avenue. Turn left on 82nd and continue to SE Woodstock Boulevard. Turn right on Woodstock and proceed approximately two miles to Reed. The campus will be on your right.

From downtown: cross the Willamette River on the Hawthorne Bridge and continue east on SE Hawthorne Boulevard. Turn right on SE César E. Chávez Boulevard and proceed approximately 2.25 miles to SE Woodstock Boulevard. Turn right on Woodstock.

From I-5 northbound or southbound: take the I-84 east exit (#301). Continue east to the NE 39th Avenue / NE César E Chávez Boulevard exit (#2). Turn right on SE César E. Chávez Boulevard and proceed approximately 3.7 miles to SE Woodstock Boulevard. Turn right on Woodstock.