

## The Davis Projects for Peace 2010 Request for Proposals

In its fourth year, the Davis Projects for Peace is an invitation for undergraduate students at select institutions (including current seniors) to design grassroots projects that they will implement during the summer of 2010. Reed is proud to participate in the Davis Projects for Peace by nominating at least one student proposal to the Davis foundation. The project or projects judged to be the most promising and do-able at each participating college will be funded at \$10,000 each. The objective is to encourage and support today's motivated youth to create and try out their own ideas for building peace. The Davis Projects for Peace is made possible by Kathryn Wasserman Davis, an accomplished internationalist and philanthropist.

Intentionally, no clear definition of peace is offered so as to not limit the imagination of applicants. Students define for themselves what a "project for peace" is. The funding foundation hopes to encourage creativity, innovation, and entrepreneurship. The overall program is to be worldwide in scope and impact, but specific projects may be undertaken anywhere and as grassroots as desired, including in the United States. Groups of Reed students and/or individual students may submit proposals. To review successful proposals from past years or learn more, visit: <http://www.davisprojectsforpeace.org>.

Proposals will be judged by their quality of design, relevance to your academic or professional goals, feasibility, the ability of any sponsoring organization to support your learning, and letters of recommendation from faculty. Please follow the guidelines carefully. **For your reference, applications from previous years are available at Career Services in Greywood.** While photocopying or taking these applications out of the office is not permitted, you are welcome to view them in our office. All applicants are **strongly encouraged** to meet with Career Services or SEEDS staff while in the planning stages of your proposal.

**Submission deadline: Monday, January 25, 2010 by 12 p.m. in Greywood.**

### **A complete submission packet includes:**

- **A completed on-line application** submitted no later than 12 p.m. (noon) on Monday, January 25, 2010. (On-line submission will open by Dec 1, 2009 at <http://www.reed.edu/SEEDS/volunteer/davispeaceprojects.html>)
- **One hard copy** of your application delivered to Greywood no later than 12 p.m. (noon) on Monday, January 25, 2010.
- One electronic copy of **just your proposal summary and budget**, saved as a single **.pdf file**, [career.services@reed.edu](mailto:career.services@reed.edu).

### **A complete application includes the following six components:**

1. A **cover letter** that introduces your proposed internship (project) and the benefits that you, Reed, and the community you are serving will gain as a result of your work.
2. A **1-2 page summary** that provides details about the project you are planning. This outline should describe the project (who, what, where, how) including expected outcomes and prospects for future impact. Proposals should include pre-approval of all parties and organizations involved in the project. Do not exceed two pages.
3. A **resume** summarizing your work and volunteer experiences.

***(continued, next page)***

4. A **1-page budget** of your expenses. This should include direct costs for living: travel, lodging, food, etc., as well as anticipated supply needs. List any other funding sources that you will be using. Please explain how you will cover any expenses that exceed the award amount.

5. **One confidential letter of support** from your faculty adviser, thesis adviser, or other faculty member who can speak to your qualifications. Letters can be uploaded electronically. Instructions will be provided on December 1, 2009. Your advisor may also give you the letter to deliver with your packet, or deliver it directly to career services via e-mail or in person. If it is provided to you in a sealed envelope, please do not open a sealed envelope. Please ask career services for a handout on requesting letters of recommendation if you would like additional support.

*Please note: If submitting a group proposal, please identify a project manager.*

**Important:** Only the project summary and budget will be forwarded to The Davis Projects for Peace, who will make the final decisions. Please ensure that your summary and budget contain enough breadth and detail to faithfully represent your project to the final judges. The other three pieces of the application (cover letter, resume, and letter of recommendation) will be used by the internal Reed committee to determine which project(s) to nominate.

**Recipients of the award will be asked to share their learning with the Reed community in the fall of 2010. This will include an oral presentation. Recipients will also be asked to participate in next year's applicant review process. If you do not plan to return to campus for fall of 2010, explain in your application how you will fulfill these obligations.**

### **What happens next?**

A review committee of Reed students, staff, and faculty will evaluate the applications and forward one or more proposals to The Davis Projects for Peace. If your proposal is selected by the internal committee, we will forward an electronic (.pdf) version of your 1-2 page proposal and 1 page budget outline. These are the only two documents that will be forwarded to the final judges; make sure they can stand alone to represent your project.

**Applicants will be contacted regarding the funding decisions that were made by mid-March, 2010.**

### **After your project is completed:**

For each funded project, the responsible student(s) must prepare and submit a final report by **September 14, 2010**. The final report is to be limited to two pages of narrative using the final report form posted on the Davis web site. It should also include a one-page account of the funds expended. Students have the option of including up to 3 digital photos, attaching them to the end of their two-page final report.

The final report should include: a brief restatement of the project's purpose/plans, actual work completed, outcomes/achievements/failures, and long-term prospects of the initiative. Reports will be posted on the program's web site for all to see and learn from.

**For more information, or for support in preparing your application, contact:**

Career Services: 503.777.7550, [career.services@reed.edu](mailto:career.services@reed.edu), or stop by Greywood;  
SEEDS: 503.777.7563, or [seeds@reed.edu](mailto:seeds@reed.edu)